

2016-03-20 09:44

HBC8229

2078777550 >> Hannaford Bros. P 1/5

Certification of Health Care Provider for Employee's Serious Health Condition (Family and Medical Leave Act)
U.S. Department of Labor Wage and Hour Division

OMB Control Number: 1235-D003

Expires: 5/31/2018

SECTION I: For Completion by the EMPLOYER

Employer name and contact:

Delhaize America
 Attention: Leave Coordinator
 P. O. Box 10540
 Portland, ME 04104
 FAX 1-207-896-8998

Employee's job title: FT ASST MEAT MEAT SALES MGRRegular work schedule: Mo/Wed/Thu/Fri/Sat shift ends by 2:30pmEmployee's essential job functions: see attached "position description" form. Hannefort
☒ Check if job description is attached OR describe below (not attached)
SECTION II: For Completion by the EMPLOYEE

INSTRUCTIONS to the EMPLOYEE: Please complete Section II before giving this form to your medical provider. The FMLA permits an employer to require that you submit a timely, complete, and sufficient medical certification to support a request for FMLA leave due to your own serious health condition. If requested by your employer, your response is required to obtain or retain the benefit of FMLA protections. 29 U.S.C. §§ 2613, 2614(c)(3). Failure to provide a complete and sufficient medical certification may result in a denial of your FMLA request. 29 C.F.R. § 825.913. Your employer must give you at least 15 calendar days to return this form. 29 C.F.R. § 825.905(b).

Your name:

JAI MORIN ASSOCIATE ID: 1178761

SECTION III: For Completion by the HEALTH CARE PROVIDER

INSTRUCTIONS to the HEALTH CARE PROVIDER: Your patient has requested leave under the FMLA. Answer, fully and completely, all applicable parts. Several questions seek a response as to the frequency or duration of a condition, treatment, etc. Your answer should be your best estimate based upon your medical knowledge, experience, and examination of the patient. Be as specific as you can; terms such as "lifetime," "unknown," or "indeterminate" may not be sufficient to determine FMLA coverage. Limit your responses to the condition for which the employee is seeking leave. Do not provide information about genetic tests, as defined in 29 C.F.R. § 1635.3(f); genetic services, as defined in 29 C.F.R. § 1635.3(c); or the manifestation of disease or disorder in the employee's family members. 29 C.F.R. § 1635.3(b). Please be sure to sign the form on the last page.

Provider's name and business address: Dr. Richard Dubois, MD, 209 Union St, Albion, ME, 04910
 Type of practice / Medical specialty: Family Practice / Geriatrics
 Telephone: (207) 487-6500 Fax: (207) 487-6501

PART A: MEDICAL FACTS

1. Approximate date condition commenced: Approximately 10 yrs ago → First seen by me
 Probable duration of condition: Approximately 10 yrs BA 11/3/2013

Mark below as applicable:

Was the patient admitted for an overnight stay in a hospital, hospice, or residential medical care facility?

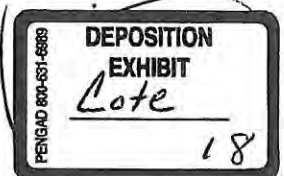
☒ No ☐ Yes. If so, dates of admission: _____

Date(s) you treated the patient for condition:

every 1-3 mos since first visit over 3 yrs ago(First visit: 11/3/2013)

Certification of Health Care Provider for Employee's Serious Health Condition

Page 1 of 4



2016-03-20 09:46

HBC8229

2078777550 >> Hannaford Bros. P 3/5

Will the patient need to have treatment visits at least twice per year due to the condition? ☐ No ☒ Yes.

Was medication, other than over-the-counter medication, prescribed? ☐ No ☒ Yes

Was the patient referred to other health care provider(s) for evaluation or treatment (e.g., physical therapist)?
☒ No ☐ Yes. If so, state the nature of such treatments and expected duration of treatment:

2. Is the medical condition pregnancy? ☒ No ☐ Yes. If so, expected delivery date: _____
3. Use the information provided by the employer in Section I to answer this question. If the employer fails to provide a list of the employee's essential functions or a job description, answer these questions based upon the employee's own description of his/her job functions. Is the employee unable to perform any of his/her job functions due to the condition? ☒ No ☐ Yes. (See Ques 4 for further clarification)

If so, identify the job functions the employee is unable to perform:

4. Describe other relevant medical facts, if any, related to the condition for which the employee seeks leave (such medical facts may include symptoms, diagnosis, or any regimen of continuing treatment such as the use of specialized equipment):

DIAGNOSIS: Chronic Neuropathic Pain and Fatigue Secondary to
Lymphoma Treatment and Complications

Pt. severe fatigue and pain consistently exacerbated by
only strenuous jobs. This happens 4-5 times per week to
work-related issues, as well as inability to perform his
job duties. By allowing pt to leave work by 2:30 PM, these
symptoms are greatly reduced and he is able to perform all of
his job duties.

PART B: AMOUNT OF LEAVE NEEDED

5. Will the employee be incapacitated for a single continuous period of time due to his/her medical condition, including any time for treatment and recovery? ☒ No ☐ Yes.

If so, estimate the beginning and ending dates for the period of incapacity: From _____ To _____

6. Will the employee need to attend follow-up treatment appointments or work part-time or on a reduced schedule because of the employee's medical condition? ☐ No ☒ Yes.

If so, are the treatments or the reduced number of hours of work medically necessary? ☐ No ☒ Yes.

Estimate treatment schedule, if any, including the dates of any scheduled appointments and the time required for each appointment, including any recovery period:

Pt is seen every 1-3 mos, and because of my schedule it needs
to be a day off as well as not work past 2:30 PM

Estimate the part-time or reduced work schedule the employee needs, if any:

hour(s) per day: _____ days per week from _____ through _____

pt needs to be terminated
by 2:30 PM

Associate 1178781

Certification of Health Care Provider for Employee's Serious Health Condition

Page 2 of 4

2016-03-20 09:45

HBC8229

2078777550 >> Hannaford Bros. P 2/5

7. Will the condition cause episodic flare-ups periodically preventing the employee from performing his/her job functions? No ☒ Yes. If so, explain:

~~When the employee has a flare-up, he has severe pain (especially in his back and neck) and is unable to perform his job. He has been on sick leave for several weeks. Based upon the patient's medical history and your knowledge of the medical condition, estimate the frequency of flare-ups and the duration of related incapacity that the patient may have over the next 6 months (e.g., 1 episode every 3 months lasting 1-2 days):~~

Frequency: 1 times per 1 week(s) 1 month(s)

Duration: 1 hours or 1 day(s) per episode

Your answer should be your best estimate based upon your medical knowledge, experience, and examination of the patient. Be as specific as you can; terms such as "lifetime," "unknown," or "indeterminate" may not be sufficient to determine FMLA coverage.

Please be sure to sign the form on the last page

Associate 1178781

Certification of Health Care Provider for Employee's Serious Health Condition

Page 3 of 4

2078777550 >> Hannaford Bros. P 4/5

ADDITIONAL INFORMATION: IDENTIFY QUESTION NUMBER WITH YOUR ADDITIONAL ANSWER.

Signature of Health Care Provider

Date _____

PAPERWORK REDUCTION ACT NOTICE AND PUBLIC BURDEN STATEMENT.

If submitted, it is mandatory for employers to retain a copy of this disclosure in their records for three years, 29 U.S.C. § 2615; 29 C.F.R. § 825.500. Persons are not required to respond to this collection of information unless it displays a currently valid OMB control number. The Department of Labor estimates that it will take an average of 20 minutes for respondents to complete this collection of information, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have any comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, U.S. Department of Labor, Room 3-3502, 200 Constitution Ave., NW, Washington, DC 20210. DO NOT SEND COMPLETED FORM TO THE DEPARTMENT OF LABOR; RETURN TO THE PAYMENT.

Associate 1178781

Certification of Health Care Provider for Employee's Serious Health Condition

Page 4 of 4

DELHAIZE AMERICA

March 23, 2016

Dr. Richard Dubocq
209 Unity Rd
Albion Me 04910

RE: Jai Morin

Dear Sir:

My name is Lisa Cote and I am the Supervisor in the Leave of Absence Department at Delhaize America. I am processing an LOA request for Mr. Morin. I called your office today with some follow up questions to the certification you have completed for Mr. Morin, and was advised to send the questions to you via fax. Thank you in advance for help in clarifying this request for me.

On 3/17 you completed the medical certifications forms in regards to Mr. Morin's case, indicating that he needed a reduced work schedule.

You will find attached a copy of a Facebook account for this patient's personal meat cutting business. Please note his hours of operation are from 3:00 pm -9:30 pm, and that he offers to take in customers in the middle of the night.

- 1) Can you please explain why this patient cannot perform his duties after 2:30 at Hannaford, but can work for himself during this timeframe?
- 2) Can you please explain whether the info provided has any impact to the information provided to us, on if your patient can work for us during the time of 2:30 to 9pm?
- 3) Does this info change your medical opinion on hours the associate can work due to his medical condition? If this does not change your medical opinion, can you explain how the associate can complete the same duties in his personal business as what is performed working at Hannaford?

Thank you for your input. We await the result if these findings. My Fax # is 207-396-2723

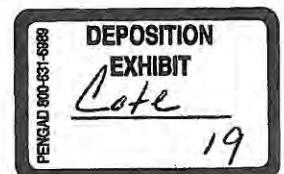


Lisa Cote | Supervisor Benefits Administration & Optimization | Delhaize America | Leave of Absence Administration

Delhaize America Shared Services Group, LLC | P.O. Box 1000, Portland, ME 04104 USA
T: +1 207.883.2911 | www.delhaizegroup.com

the companies of
DELHAIZE  AMERICA

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05/02/2018 12:25

(FAX)

P.0017003

FAXED APR 07 2018

Richard J. Dubocq, M.D.
209 Unity Road
Albion, ME 04910
Telephone - 207/437-5500
Fax - 207/437-5501

FACSIMILE TRANSMISSION

To: Lisa Cote, Superior Judicial Admin. Dept. FAX# 207-546-2700
Deborah Amerson

From: Dr. Richard Dubocq Date: 4/7/18

RE: Jai Morin (DOB: 2/10/71) Year 3/2018 # of Pages (including this one) 2

- ☐ Urgent
- ☐ Please Reply
- ☒ For Review

Dear Mr. Cote: I will answer your 3/20/18 fax, after having discussed with contacts today & Jai Morin.

Does Mr. Morin request solely work at Hannaford in a position he is qualified to do regarding his brother's recovery after 2/20/18, he employs 5 staff to do his work, so he has the ability not to work at all in that area (He does not have this facility when working at Hannaford). He can also do other work at the "low volume" and he does in a very small (in store) occasion he has referred the customers to other local stores (other). Also, for 11 months of the year, the business is almost ever open. In November, the entire store is closed for 2 weeks at Hannaford to be most available about one month of the year to run his business. Finally, Mr. Morin has not yet possibly, hazardous materials he's expected to appear solely at Hannaford (bank, food, for example) at his business.

OVER

Note: The information contained in this facsimile may be privileged and confidential and protected from disclosure. If the reader of this facsimile is not the intended recipient, you are hereby notified that any reading, dissemination, distribution, copying or other use of this facsimile is strictly prohibited. If you have received this facsimile in error, please notify the sender immediately by telephone at 207/437-5500 and destroy this facsimile. Thank you.



Hannaford - 000555

05/02/2018 12:28

(FAX)

P.002/003

PROGRESS NOTES

RICHARD J. DUBOCC, M.D.

PATIENT NAME:

Jai Martin

D.O.B.

2/22/71

DATE

NOTES

DATE:

4/7/18

Follow up on re: Linda Cote 3/28/18 letter
(cont)

AGE:

(2)

Ques (2) The above description of how

WT:

Cont.

Mr. Martin reports his own most cutting business

BP:

does not "impact" the information that I provided.

R:

(My opinion regarding his long term remains the same).

T:

Ques (3) My medical opinion on how Mr. Martin
can work due to his medical condition also remains
unchanged. (Ques (1) addresses why I feel this
way.)

I hope that my answers ~~adequately~~ adequately
address your concerns. Please feel free to reach out
should further details be necessary.

Sincerely,

Richard J. Duboc, MD

Richard J. Duboc, MD

cc: Jai Martin

Hannaford - 000556

the companies of
DELHAIZE AMERICA

FOOD LION



P. O. Box 1000 • Portland, ME 04104

March 31, 2016

JAI MORIN
P.O. BOX 688
CLINTON, ME 04927

RE: INTERMITTENT FMLA DENIED

Dear JAI:

After careful review of your records, your request for intermittent Family Medical Leave Act (FMLA) leave of absence from Delhaize America has been denied.

Your intermittent FMLA leave has been denied for the following reason:

DOLS/Medical Certification not provided

Request Date: 2/19/2016

If you still require an intermittent FMLA leave of absence, please discuss this with your manager and request a new leave of absence. Absences related to this request should be addressed through the attendance policy.

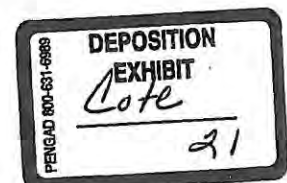
Feel free to contact our HR Service Center with additional questions by calling 1-866-789-4748 or submit a Service Center ticket found on the internet or visiting www.MyHR4U.com.

Best regards,

Benefits Department

Associate #: 1178781

CC: Supervisor or Store Manager: 8229





FOODLION



May 04, 2016

Delhalze America
P.O. BOX 1000
Mail Sort 5000
Portland, ME 04104

Jal Morin
P.O. Box 688
Clinton ME - 04927

RE: Leave of Absence (LOA) - Employee's Serious Health Condition - FMLA Qualified

Associate ID: 1178781

Dear Jal:

Your intermittent leave # **244996** for your Serious Health Condition is approved for you to be out of work from time to time, from March 19, 2016 through March 19, 2017.

Here's what this means to you

For your intermittent leave # **244996** you can take time off **1 time(s) per WEEK** and each time off can last **8 HOUR(s)**.

Family Medical Leave Act

Under FMLA, eligible employees can take up to 12 weeks of unpaid leave in a 12-month period for the following reasons:

- Because you have a serious health condition that keeps you from doing your job
- Caring for a child, spouse, or parent with a serious health condition
- Birth of a child
- Placement of a child for adoption or foster care
- To deal with certain arrangements when your spouse, son, daughter, or parent is serving in the military and deployed to a foreign country

A "child" includes a biological child, adopted child, or foster child, as well as a child you're acting in a parent-like role for. You can take FMLA to care for a child with a serious health condition as long as they're younger than 18 years old. You may be able to take FMLA to care for a child 18 or older, if they have a disability that makes them unable to care for themselves.

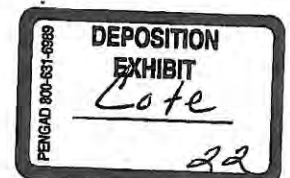
If you're caring for a covered service member with a serious injury or illness and you're that person's spouse, son, daughter, parent or next of kin, you can take up to 26 weeks of unpaid leave in a 12-month period. You should tell us that you'll be out of work 30 days in advance. If you don't know that far in advance, let us know as soon as possible.

Maine Family Care Act

Under the Maine Family Medical Leave Act (MEFMLA), every employee who has been employed by the same employer for 12 consecutive months is entitled to up to 10 consecutive work weeks of family medical leave in any 2-year period unless employed at a work site with fewer than 15 employees. Domestic Violence Stalking Victim of a Crime. The employee must give 30 days notice of the intended date upon which family leave will commence and terminate, unless prevented by medical emergency from giving that notice. Family leave may be requested for:

- Serious health condition of the employee
- The birth of the employee's child
- The placement of a child 16 years or less with the employee in connection with the adoption of the child by the employee

STIPULATED RECORD - 00479



- A child, domestic partner, sibling, spouse, or parent with a serious health condition
- The donation of an organ by the employee for a human organ transplant or the death or serious health condition of the employee's spouse, domestic partner, parent, sibling or child if the spouse, domestic partner, sibling, parent or child is a member of the state military forces, or the US Armed Forces including the National Guard and Reserves, dies or incurs a serious health condition while in active duty.

Family medical leave may be taken intermittent or on a reduced leave schedule.

- During FMLA leave, the Company will maintain your healthcare coverage to the same extent as if you remained working during your leave. The Company will continue to pay for your participation in the Company's group health plans, pension and retirement plans, etc. during FMLA-protected leave (up to 12 weeks), as long as you continue to pay your portion of the premium costs.
- Your portion of the premium costs will be deducted from your paycheck. Should the amount be insufficient to cover your portion of the costs, the balance may be taken from a future paycheck or billed directly to your residence.

Your Responsibilities While on Intermittent Leave

- You must immediately contact your manager or supervisor each time you will miss any scheduled work, and you must make clear that your absence is related to your FMLA-protected condition.
- You must request a continuous leave of absence by calling the Associate Service Center if you are expecting to be out of work more than five consecutive (5) days.

Manager Responsibilities While You are on Intermittent FMLA Leave

- Your manager or supervisor is responsible for tracking your leave usage.

What if you are out for medical reasons and need to file for disability?

If you are out due to your own medical reasons and are eligible for Short Term Disability please contact Aetna @ 1-877-266-2872 (All associates are required to file a claim within 15 days. If you delay beyond the 15-day deadline, you may incur a penalty of up to \$500.)

If you have supplemental coverage through Continental American Insurance Company (CAIC) also call @ 1-800-524-5298.

If you should have any questions, please contact the Associate Service Center at 1-866-789-4748.

Sincerely,

LISA COTE
Leave of Absence Coordinator
Delhaize America Benefits Department

cc: 08229-STORE # 8229 W

Enclosures:
Provider Medical Update Form
Employee Rights and Responsibilities under the FMLA form

2016-08-30 10:58

HBGB229

2078777550 9/2

2078732697 P 2/4

Dear Ginny,

8/29/16

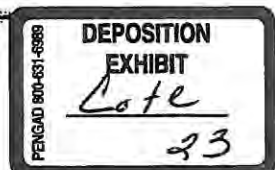
As you probably remember, I wrote to you in February asking for reduced schedule FMLA with scheduled shifts ending by 2:30pm. My request was treated as intermittent FMLA. This is not what I need. Intermittent FMLA is time off in separate blocks of time. Reduced schedule FMLA reduces the number of working hours per week or per day. My doctor states that I am not able to finish well at the end of the day and he requested that you put me on shifts that end by 2:30 pm. I need reduced schedule FMLA not intermittent FMLA. I questioned this decision at the time it was presented to me and you possibly recall I was told Intermittent and reduced schedule FMLA were the same thing. This is not.

the case as I believe.

After I requested reduced schedule FMLA I have continued to be scheduled after 2:30pm. For example 6/28/16 and 6/29/16 from 2:30pm to 4:30pm and 7/1/16 and 7/2/16 from 2:30pm to 4:30pm.

This is harmful to my health. It also places undue burden on me and my co-workers.

As I have stated to you, I don't feel well during these late shifts but don't want to leave too early as to hurt my department or my co-workers. I have also mentioned to you that I have had a few co-workers call me in the 30m before they leave.



Hannaford - 000550

2016-08-30 11:02

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2078732697 P 4/4

I am again requesting that you provide me with a schedule adjustment (shift ending by 2:30 pm) as a reasonable accommodation for my disability. If you are still unwilling to grant me this reasonable accommodation, then I request that you give me the reduced schedule PM 1A and that you stop scheduling me to work past 2:30 pm. I believe that you can do this and still provide me with a full time work schedule without any undue burden on Hannaford.

This is very important so I respectfully request that you respond in writing by 9/5/16.

Thank you,

Respectfully,

Jill S. Boers

Jill S. Boers

Hannaford - 000552

06/25/2017 15:33 207-437-5501

RICHARD J. DUBOCC, MD

PAGE 01/06

URGENT

Richard J. Dubocq, M.D.
209 Unity Road
Albion, ME 04910
Telephone - 207/437-5500
Fax - 207/437-5501

To: Retail Business Services, Bentley, DE FAX # 207-396-3998

From: Dr. Richard Dubocq Date: 5/16/12

RE: Jay Moran, PT Attn: Mr. Mike # of Pages (including this one): 6

- ☒ Urgent
- ☐ Please Reply
- ☒ For Review

SALUT MIA

Dear Mr. Mike, Sorry for the delay in sending this form to the practice as it finally came with very little notice!

Thankfully, nothing much has changed around in the last time I sent this paperwork to you.

Sincerely,

[Signature]

Richard J. Dubocq, MD

CC: Jay Moran

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Hannaford - 000558

06/25/2017 16:33 207-437-5501

RICHARD J. DUBOIS MD

PAGE 02/05

Employer: Retail Business Services
 Mail To: Anshel Doherty Company
 P.O. Box 1000, Mail Stop 9000
 Portland, ME 04101
 Fax #: 207-595-5935

**Certification of Health Care Provider for
 Employee's Serious Health Condition
 (Family and Medical Leave Act)**

U.S. Department of Labor
 Wage and Hour Division



Leave # 285956

OSHA-Sick Leave Form 1003-0001
 Revised 02/00/00

SECTION I: For Completion by the EMPLOYER

INSTRUCTIONS to the EMPLOYER: The Family and Medical Leave Act (FMLA) provides that an employer may require an employee seeking FMLA protections because of a need for leave due to a serious health condition to submit medical certification issued by the employee's health care provider. Please complete Section I before giving this form to your employee. Your response is voluntary. While you are not required to use this form, you may notify the employee to provide more information than allowed under the FMLA regulation, 29 C.F.R. § 825.305-5.200. Employers may maintain personnel records and documents relating to medical certifications, recertifications, or medical histories of employees created for FMLA purposes as confidential medical records in separate files/records from the usual personnel files and in accordance with 29 C.F.R. § 1630.14 (b)(3), the Americans with Disabilities Act (ADA), and in accordance with 29 C.F.R. § 1635.9, if the Genetic Information Nondiscrimination Act applies.

Employer name and contact: Retail Business Services

Fax Number: 207-595-5935

Employee's job title: FT ASST MGR MKT SALES MGR

Regular work schedule:

Employee's essential job functions:

Check if job description is attached: _____

SECTION II: For Completion by the EMPLOYEE

INSTRUCTIONS to the EMPLOYEE: Please complete Section II before giving this form to your medical provider. The FMLA permits an employer to require that you submit a timely, complete, and sufficient medical certification to support a request for FMLA leave due to your own serious health condition. If requested by your employer, your employer is required to obtain or verify the benefit of FMLA protections, 29 C.F.R. § 825.305-201. Failure to provide a complete and sufficient medical certification may result in a denial of your FMLA request, 29 C.F.R. § 825.305-203. Your employer must give you at least 15 calendar days to return this form, 29 C.F.R. § 825.305-201.

Your name: J. M. MEYER

First

Middle

Last

SECTION III: For Completion by the HEALTHCARE PROVIDER

INSTRUCTIONS to the HEALTH CARE PROVIDER: Your patient has requested leave under the FMLA. Answer fully and completely all applicable parts. Several questions seek a response as to the frequency or duration of a condition, treatment, etc. Your answer should be your best estimate based upon your medical knowledge, experience, and examination of the patient. Bear in mind that you are not a physician. "Illness," "injury," or "condition" may not be sufficient to determine FMLA coverage. Limit your responses to the condition for which the employee is seeking leave. Do not provide information about genetic tests as defined in 29 C.F.R. § 1635.9, genetic testing as defined in 29 C.F.R. § 1635.9(a), or the manifestation of disease or disorder in the employee's family members, 29 C.F.R. § 1635.9(b). Please be sure to fill the form on the last page.

Provider's name and business address: Richard J. Dubois, MD, 1000 Union Rd, Albion, ME

Type of practice: Medical profession: Family Practice / General

Telephone: 207 437 5500

Fax: 207 437 5501

Date:

Return this form to:

Comments: Revised May 2012

Hannaford - 000559

06/25/2017 16:36 207-437-5581

RICHARD J. DUBOIS MD

PAGE 03/06

Retail Business Services

Authorized Representative Form

The Associate should fill out this form and return to the Benefits Department with the Medical Certification when the doctor completes the form.

Issue # 288936

The Benefits Department is requesting a leave of absence request form.

Associate Name: Jai Morin
Associate Number: 1178761

I, Jai Morin, understand this agreement will allow the Benefits Department to contact my health care provider or the company's disability provider for purposes related to my medical leave of absence. I further understand that this agreement will allow the Benefits Department to request any documentation that may relate to this leave of absence.

I understand this agreement is voluntary and I agree to support my leave request.

Associate's signature: _____

Date: _____

Do not authorize or allow the Benefits Department to contact with a third party who may be providing your leave of absence. If you authorize, please provide the name and contact information of the third party below.

I, Jai Morin, give permission for the Retail Business Services Benefits Department to discuss my leave and medical information with the following relative or person:

Name: _____

Contact: _____

I, Jai Morin, agree to the full Department to use and consider the contents of this permission. I understand that by signing this form, I am consenting my permission for the above named person to receive information about my leave of absence, including but not limited to my protected health information. I understand that the above named person may further disclose my information, and any subsequent disclosure may not be protected by federal or state privacy laws.

Revocation: I understand that I may revoke this authorization at any time by giving written notice of my revocation to:
HIPAA Privacy Office
Phone #1-866-785-4742
Fax #1-202-396-1099

I understand that revocation of this permission will not affect any action taken in reliance on this authorization before receipt of notice of revocation.

Associate's signature: _____

Date: 6/1/17

If the associate's leave of absence is to care for a relative, state the relative's name and relationship:

Name: _____

Relationship: _____

If the relative is being cared for, give the Benefits Department permission to contact my health care provider for information regarding the medical condition of the relative. I understand that I am giving permission to the relative to be cared for by a third party.

Signature of the relative that is being cared for: _____

Date: _____

If the associate has Health Care Power of Attorney (HCA) and the relative is unable to fill this document please submit a copy of HCA.

Certification of Health Care Provider for employee's Serious Health Condition

Page 1 of 1

Hannaford - 000560

05/25/2017 15:33 207-437-5501

RICHARD J. DUBOIS MD

PAGE 04/06

~~1. Approximate date condition commenced:~~ About 10 years ago [i.e. before 1997]
~~Probable duration of condition:~~ About 10 years on 11/3/13

Mark below as applicable:

Was the patient admitted for an overnight stay in a hospital, hospice, or residential medical care facility?
☒ No ☐ Yes, if so, dates of admission:

Date(s) you treated the patient for condition:

Over the past 4 years (since 11/3/13) about every 1-3 mos.

Will the patient need to have treatment visits at least twice per year due to this condition? ☐ No ☒ Yes.

Was medication, other than over-the-counter medication, prescribed? ☐ No ☒ Yes.

Was the patient referred to other health care provider(s) for evaluation or treatment (e.g., physical therapy)?
☐ No ☒ Yes, if so, state the nature of such treatments and expected duration of treatment:

2. Is the medical condition pregnancy? ☒ No ☐ Yes, if so, expected delivery date:

3. Use the information provided by the employer in Section 1 to answer this question. If the employer fails to provide a list of the employee's essential functions or a job description, answer these questions based upon the employee's own description of his/her job functions.

Is the employee unable to perform any of his/her job functions due to the condition? ☒ No ☐ Yes.

(EXCEPT FOR PHYSICAL EXERCISE AND NOVEL MOVES)

If so, identify the job functions the employee is unable to perform:

4. Describe other relevant medical facts, if any, related to the condition for which the employee seeks leave (such medical facts may include symptoms, diagnosis, or any regimen of continuing treatment such as the use of specialized equipment):

Diagnosed by Dr. [redacted] from Chronic Asthma and [redacted]

Similar to Chronic Lung Disease and COPD

This condition causes asthma, which is caused by the medical condition [redacted]
which the doctor is that the patient has asthma and also [redacted] through the [redacted]
of the [redacted] and peak by mid afternoon. When the [redacted] he [redacted]
has [redacted] and [redacted]. This is [redacted] his [redacted] work-
related injury (i.e., [redacted] [redacted] [redacted]) and [redacted] ability to
work

CONTINUOUS ON PAGE

Continued on next page

with [redacted] [redacted] [redacted] [redacted] BY [redacted] AT TO LEAVE
HOME EVERY DAY AT 2:00 PM. THERE [redacted] [redacted] [redacted]
REASONING IN EXCESSIVE STRESS AND [redacted] [redacted] [redacted]
(ALONG WITH [redacted] [redacted] [redacted] [redacted])

Hannaford - 000561

05/26/2017 15:33

207-437-5561

RICHARD J. DUBOIS MD

PAGE 05/06

PHYSICIAN'S REPORT ON EMPLOYEE'S INCAPACITY

3. Will the employee be incapacitated for a single continuous period of time due to his/her medical condition, including any time for treatment and recovery? ☒ No ☐ Yes.

If so, estimate the beginning and ending dates for the period of incapacity: N/A

4. Will the employee need to attend follow-up treatment appointments or work part-time or on a reduced schedule because of the employee's medical condition? ☐ No ☒ Yes.

If so, are the treatments or the reduced number of hours of work medically necessary?
☐ No ☒ Yes.

Estimate treatment schedule, if any, including the dates of any scheduled appointments and the time required for each appointment, including any recovery period:

He needs to take day off work every 1-2 days to let his leg heal.

Estimate the part-time or reduced work schedule the employee needs, if any:

He needs to finish work every day by 2:00 PM. No exceptions.

5. Will the condition cause periodic flare-ups periodically preventing the employee from performing his/her job functions? ☐ No ☒ Yes.

Is it medically necessary for the employee to be absent from work during the flare-ups?
☐ No ☒ Yes. If so, explain:

When patient experiences flare-ups he cannot effectively or safely perform his job duties. He needs to stop work at that time.

Based upon the patient's medical history and your knowledge of the medical condition, estimate the frequency of flare-ups and the duration of related incapacity that the patient may have over the next 6 months (e.g., 1 episode every 3 months lasting 1-2 days):

Frequency: 1 times per 1 week(s) ~~month(s)~~

Duration: 2 hours or 1 day(s) per episode

PHYSICIAN'S COMMENTS ON EMPLOYEE'S INCAPACITY

This patient is extremely motivated to work and has been a model employee for many years. It bothers him that he cannot be as flexible as he has in the past because of his medical condition. He's not really frustrated, however, at the employer's lack of accommodation options.

Page 3

CONTINUED ON NEXT PAGE

Form WH-900-2 Revised May 2015

as simple as work longer hours after getting so many years of excellent quality service.

06/26/2017 15:33

207-487-8581

RICHARD J. DUBOQ MD

PAGE 08/08

[Illegible text block]

[Signature]
 Secretary of Health Care Provider

5/16/17
 Date

PAPERWORK REDUCTION ACT NOTICE AND PUBLIC BURDEN STATEMENT
 It is hereby certified that this form is not required to be kept by the recipient for more than 2 years after the date of completion of the form. The Department of Labor estimates that it will take an average of 20 minutes for respondents to complete this collection of information, including the time for reviewing instructions, gathering existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have any comments regarding this burden estimate or any aspect of this collection of information, including suggestions for reducing the burden, send them to the Washington Field Office, U.S. Department of Labor, Room 5-307, 200 Constitution Ave., NW, Washington, DC 20036. DO NOT SEND COMPLETED FORM TO THE DEPARTMENT OF LABOR. RETURN TO THE PATIENT.

Retail Business Services

May 19, 2017

Retail Business Services
An Ahold Delhaize Company
P.O. BOX 1000
Mail Sort 5000
Portland, ME 04104

Jal Morin
P.O. Box 688
Clinton ME - 04927

RE: Leave of Absence (LOA) - Employee's Serious Health Condition - FMLA Qualified

Associate ID: 1178781

Dear Jal:

Your Intermittent leave # 285936 for your Serious Health Condition is approved from April 7, 2017, through April 7, 2018.

Here's what this means to you:
For your Intermittent leave # 285936 you can take time off 1 time(s) per WEEK and each time off can last 8 HOUR(s).

You're eligible for job protection under the Federal leave law listed below:

Family Medical Leave Act

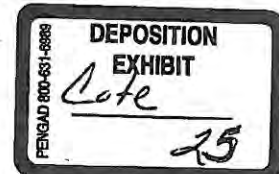
Under FMLA, eligible employees can take up to 12 weeks of unpaid leave in a 12-month period for the following reasons:

- Because you have a serious health condition that keeps you from doing your job
- Caring for a child, spouse, or parent with a serious health condition
- Birth of a child
- Placement of a child for adoption or foster care
- To deal with certain arrangements when your spouse, son, daughter, or parent is serving in the military and deployed to a foreign country

A "child" includes a biological child, adopted child, or foster child, as well as a child you're acting in a parent-like role for. You can take FMLA to care for a child with a serious health condition as long as they're younger than 18 years old. You may be able to take FMLA to care for a child 18 or older, if they have a disability that makes them unable to care for themselves.

If you're caring for a covered service member with a serious injury or illness and you're that person's spouse, son, daughter, parent or next of kin, you can take up to 26 weeks of unpaid leave in a 12-month period. You should tell us that you'll be out of work 30 days in advance. If you don't know that far in advance, let us know as soon as possible.

Maine Family Care Act



Hannafor - 0001380

Under the Maine Family Medical Leave Act (MEFMLA), every employee who has been employed by the same employer for 12 consecutive months is entitled to up to 10 consecutive work weeks of family medical leave in any 2-year period unless employed at a work site with fewer than 15 employees. The employee must give 30 days notice of the intended date upon which family leave will commence and terminate, unless prevented by medical emergency from giving that notice. Family leave may be requested for:

- Serious health condition of the employee
- The birth of the employee's child
- The placement of a child 16 years or less with the employee in connection with the adoption of the child by the employee
- A child, domestic partner, sibling, spouse, or parent with a serious health condition
- The donation of an organ by the employee for a human organ transplant or the death or serious health condition the employee's spouse, domestic partner, parent, sibling or child if the spouse, domestic partner, sibling, parent or child
- If the spouse, domestic partner, sibling, parent, or child is a member of the state military forces, or the US Armed Forces including the National Guard and Reserves, dies or incurs a serious health condition while in active duty.

Family medical leave may be taken intermittent or on a reduced leave schedule:

- During FMLA leave, the Company will maintain your healthcare coverage to the same extent as if you remained working during your leave. The Company will continue to pay for your participation in the Company's group health plans, pension and retirement plans, etc. during FMLA-protected leave (up to 12 weeks), as long as you continue to pay your portion of the premium costs.
- Your portion of the premium costs will be deducted from your paycheck. Should the amount be insufficient to cover your portion of the costs, the balance may be taken from a future paycheck or billed directly to your residence.

Your Responsibilities While on Intermittent Leave

- You must immediately contact your manager or supervisor each time you will miss any scheduled work, and you must make clear that your absence is related to your FMLA-protected condition.
- You must request a continuous leave of absence by calling the Associate Service Center if you are expecting to be out of work more than five consecutive (5) days.

Manager Responsibilities While You are on Intermittent FMLA Leave

- Your manager or supervisor is responsible for tracking your leave usage.

If you should have any questions, please contact the Associate Service Center at 1-866-789-4748.

Sincerely,

LISA COTE
Leave of Absence Coordinator
Retail Business Services Benefits Department

cc: 08229-STORE #8229 W

Enclosures:
FML Certification Employee Own Illness
Employee Rights and Responsibilities under the FMLA form

Hannaford - 0001381

Leave # 244996

**Provider Medical Update Form****SECTION I: Notice for the HEALTH CARE PROVIDER**

Jai Morin Associate Id#: 1178781 is on a leave of absence associated with a medical condition. Such leave may be protected under the Family and Medical Leave Act (FMLA). Medical updates from the associate's health care provider are required to maintain his/her leave status and employment with Delhaize America. Below is the information required for a medical update. Please complete and return by U.S. Mail or fax.

U.S. Mail: Delhaize America, Benefits Dept.
Attention: Leave Coordinator
PO BOX 1000
Mail Sort 5000
Portland, ME 04104
Fax: 207-396-3998

SECTION II: For Completion by the HEALTH CARE PROVIDER

INSTRUCTIONS to the HEALTH CARE PROVIDER: Your patient has requested leave under the FMLA. Answer, fully and completely, all applicable parts. Several questions seek a response as to the frequency or duration of a condition, treatment, etc. Your answer should be your best estimate based upon your medical knowledge, experience, and examination of the patient. Be as specific as you can; terms such as "lifetime," "unknown," or "indeterminate" may not be sufficient to determine FMLA coverage. Limit your responses to the condition for which the employee is seeking leave. Please be sure to sign the form on the last page.

Provider's name and business address: _____
 Type of practice / Medical specialty: _____
 Telephone: (_____) _____ Fax: (_____) _____

PART A: MEDICAL FACTS

1. Approximate date condition commenced: _____
2. Probable duration of condition: _____

Mark below as applicable:

Was the patient admitted for an overnight stay in a hospital, hospice, or residential medical care facility?
 ___ No ___ Yes. If so, dates of admission: _____

Date(s) you treated the patient for condition: _____

Will the patient need to have treatment visits at least twice per year due to the condition? ___ No ___ Yes.

Was medication, other than over-the-counter medication, prescribed? ___ No ___ Yes

Leave # 244996

Was the patient referred to other health care provider(s) for evaluation or treatment (e.g., physical therapist)?
___ No ___ Yes. If so, state the nature of such treatments and expected duration of treatment:

3. Is the medical condition pregnancy? ___ No ___ Yes. If so, expected delivery date: _____
4. If the employer fails to provide a list of the employee's essential functions or a job description, answer these questions based upon the employee's own description of his/her job functions. Is the employee unable to perform any of his/her job functions due to the condition: ___ No ___ Yes.

If so, identify the job functions the employee is unable to perform:

5. Describe other relevant medical facts, if any, related to the condition for which the employee seeks leave (such medical facts may include symptoms, diagnosis, or any regimen of continuing treatment such as the use of specialized equipment):

PART B: AMOUNT OF LEAVE NEEDED

1. Will the employee be incapacitated for a single continuous period of time due to his/her medical condition, including any time for treatment and recovery? ___ No ___ Yes.

If so, estimate the beginning and ending dates for the period of incapacity: _____

2. Will the employee need to attend follow-up treatment appointments or work part-time or on a reduced schedule because of the employee's medical condition? ___ No ___ Yes.

If so, are the treatments or the reduced number of hours of work medically necessary? ___ No ___ Yes.

Estimate treatment schedule, if any, including the dates of any scheduled appointments and the time required for each appointment, including any recovery period:

Leave # 244996

Estimate the part-time or reduced work schedule the employee needs, if any:

_____ hour(s) per day; _____ days per week from _____ through _____

3. Will the condition cause episodic flare-ups periodically preventing the employee from performing his/her job functions? ☐ No ☐ Yes.

Is it medically necessary for the employee to be absent from work during the flare-ups?

☐ No ☐ Yes. If so, explain:

Based upon the patient's medical history and your knowledge of the medical condition, estimate the frequency of flare-ups and the duration of related incapacity that the patient may have over the next 6 months (e.g., 1 episode every 3 months lasting 1-2 days):

Frequency: _____ times per _____ week(s) _____ month(s)

Duration: _____ hours or _____ day(s) per episode

ADDITIONAL INFORMATION: IDENTIFY QUESTION NUMBER WITH YOUR ADDITIONAL ANSWER.

Signature of Health Care Provider

Date

PAPERWORK REDUCTION ACT NOTICE AND PUBLIC BURDEN STATEMENT

If submitted, it is mandatory for employers to retain a copy of this disclosure in their records for three years. 29 U.S.C. § 2616; 29 C.F.R. § 825.500. Persons are not required to respond to this collection of information unless it displays a currently valid OMB control number. The Department of Labor estimates that it will take an average of 20 minutes for respondents to complete this collection of information, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have any comments regarding this burden estimate or any other aspect of this collection information, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, U.S. Department of Labor, Room S-3502, 200 Constitution Ave., NW, Washington, DC 20210. DO NOT SEND COMPLETED FORM TO THE DEPARTMENT OF LABOR; RETURN TO THE PATIENT.

Leave # 244996

EMPLOYEE RIGHTS AND RESPONSIBILITIES UNDER THE FAMILY AND MEDICAL LEAVE ACT

Basic Leave Entitlement

FMLA requires covered employers to provide up to 12 weeks of unpaid, job-protected leave to eligible employees for the following reasons:

- for incapacity due to pregnancy, prenatal medical care or child birth;
- to care for the employee's child after birth, or placement for adoption or foster care;
- to care for the employee's spouse, son, daughter or parent, who has a serious health condition; or
- for a serious health condition that makes the employee unable to perform the employee's job.

Military Family Leave Entitlements

Eligible employees whose spouse, son, daughter or parent is on covered active duty or call to covered active duty status may use their 12-week leave entitlement to address certain qualifying exigencies. Qualifying exigencies may include attending certain military events, arranging for alternative childcare, addressing certain financial and legal arrangements, attending certain counseling sessions, and attending post-deployment reintegration briefings.

FMLA also includes a special leave entitlement that permits eligible employees to take up to 26 weeks of leave to care for a covered servicemember during a single 12-month period. A covered servicemember is: (1) a current member of the Armed Forces, including a member of the National Guard or Reserves, who is undergoing medical treatment, recuperation or therapy, is otherwise in outpatient status, or is otherwise on the temporary disability retired list, for a serious injury or illness*; or (2) a veteran who was discharged or released under conditions other than dishonorable at any time during the five-year period prior to the first date the eligible employee takes FMLA leave to care for the covered veteran, and who is undergoing medical treatment, recuperation, or therapy for a serious injury or illness.*

"The FMLA definitions of "serious injury or illness" for current servicemembers and veterans are distinct from the FMLA definition of "serious health condition".

Benefits and Protections

During FMLA leave, the employer must maintain the employee's health coverage under any "group health plan" on the same terms as if the employee had continued to work. Upon return from FMLA leave, most employees must be restored to their original or equivalent positions with equivalent pay, benefits, and other employment terms.

Use of FMLA leave cannot result in the loss of any employment benefit that accrued prior to the start of an employee's leave.

Eligibility Requirements

Employees are eligible if they have worked for a covered employer for at least 12 months, have 1,250 hours of service in the previous 12 months*, and if at least 50 employees are employed by the employer within 75 miles.

***Special hours of service eligibility requirements apply to airline flight crew employees.**

Definition of Serious Health Condition

A serious health condition is an illness, injury, impairment, or physical or mental condition that involves either an overnight stay in a medical care facility, or continuing treatment by a health care provider for a condition that either prevents the employee from performing the functions of the employee's job, or prevents the qualified family member from participating in school or other daily activities.

Subject to certain conditions, the continuing treatment requirement may be met by a period of incapacity of more than 3 consecutive calendar days combined with at least two visits to a health care provider or one visit and

a regimen of continuing treatment, or incapacity due to pregnancy, or incapacity due to a chronic condition. Other conditions may meet the definition of continuing treatment.

Use of Leave

An employee does not need to use this leave entitlement in one block. Leave can be taken intermittently or on a reduced leave schedule when medically necessary. Employees must make reasonable efforts to schedule leave for planned medical treatment so as not to unduly disrupt the employer's operations. Leave due to qualifying exigencies may also be taken on an intermittent basis.

Substitution of Paid Leave for Unpaid Leave

Employees may choose or employers may require use of accrued paid leave while taking FMLA leave. In order to use paid leave for FMLA leave, employees must comply with the employer's normal paid leave policies.

Employee Responsibilities

Employees must provide 30 days advance notice of the need to take FMLA leave when the need is foreseeable. When 30 days notice is not possible, the employee must provide notice as soon as practicable and generally must comply with an employer's normal call-in procedures.

Employees must provide sufficient information for the employer to determine if the leave may qualify for FMLA protection and the anticipated timing and duration of the leave. Sufficient information may include that the employee is unable to perform job functions, the family member is unable to perform daily activities, the need for hospitalization or continuing treatment by a health care provider, or circumstances supporting the need for military family leave. Employees also must inform the employer if the requested leave is for a reason for which FMLA leave was previously taken or certified. Employees also may be required to provide a certification and periodic recertification supporting the need for leave.

Employer Responsibilities

Covered employers must inform employees requesting leave whether they are eligible under FMLA. If they are, the notice must specify any additional information required as well as the employees' rights and responsibilities. If they are not eligible, the employer must provide a reason for the ineligibility.

Covered employers must inform employees if leave will be designated as FMLA-protected and the amount of leave counted against the employee's leave entitlement. If the employer determines that the leave is not FMLA-protected, the employer must notify the employee.

Unlawful Acts by Employers

FMLA makes it unlawful for any employer to:

- interfere with, restrain, or deny the exercise of any right provided under FMLA; and
- discharge or discriminate against any person for opposing any practice made unlawful by FMLA or for involvement in any proceeding under or relating to FMLA.

Enforcement

An employee may file a complaint with the U.S. Department of Labor or may bring a private lawsuit against an employer.

FMLA does not affect any Federal or State law prohibiting discrimination, or supersede any State or local law or collective bargaining agreement which provides greater family or medical leave rights.

FMLA section 109 (29 U.S.C. § 2619) requires FMLA covered employers to post the text of this notice. Regulation 29 C.F.R. § 825.300(a) may require additional disclosures.



For additional information:
1-866-4US-WAGE (1-866-487-9243) TTY: 1-877-839-3627
WWW.WAGEHOUR.DOL.GOV

U.S. Department of Labor | Wage and Hour Division



WHD Publication 1478 • Revised February 2013